

We are looking to strengthen our team starting 1 April 2025 with a full-time

IT System and Network Administrator (f/m/d)

About us

We are a chair at the Technical University of Munich (School of Management and School of Life Sciences) located in Freising-Weihenstephan. Our team consists of approx. 30 employees, alongside external doctoral candidates and students. The IT position to be filled is primarily responsible for supporting the Chair of Production and Resource Economics and covers a varied and challenging range of tasks, from the procurement of hardware and software to the installation of workplace computers and the administrative support of the IT network infrastructure. We seek a committed and responsible IT administrator for these central and important responsibilities.

Requirements

- Completed training and/or relevant professional experience in IT system and network administration
- Confident handling of Windows and Active Directory
- Strong knowledge of network technologies, security and protocols
- Independent, proactive, and structured working style with the ability to think and act in a networked manner
- A high degree of flexibility and (intercultural) teamwork skills
- Good written and spoken German and English skills

Tasks

- Procurement, configuration, installation, maintenance, and administration of hardware and software
- Setting up workplace computers (Windows, TUM-PC, Apple)
- Administration of user and computer accounts and group policies in the Active Directory
- Support of the IT network infrastructure (computers, printers, telephones)
- Advice and support for employees with IT-specific problems
- Configuration of our internal administration software, TUM-online
- Responsibility for data security, data backup and data protection
- Providing advice and support as a security officer
- Maintenance of the chair's risk assessments

We offer

- Initially, a two-year fixed-term contract with the prospect of a permanent full-time position with remuneration according to the collective agreement for the public service of the federal states (TV-L) up to pay group TV-L E9
- Diverse opportunities for professional training and development
- Optional Home-Office Agreement
- Varied tasks within our international team in Freising-Weihenstephan

The position is suitable for individuals with severe disabilities. Applicants with severe disabilities will be given preference if they possess the same suitability, qualifications and professional performance.

The TUM is committed to increasing the proportion of women in its workforce and, therefore, explicitly welcomes applications from women.

When applying for a position at the Technical University of Munich (TUM), you provide personal data. Please note that our data protection information is by Article 13 of the General Data Protection Regulation (GDPR) regarding the collection and processing of personal data as part of your application: <https://portal.my-tum.de/kompass/datenschutz/Bewerbung/>. By submitting your application, you confirm that you have taken note of TUM's data protection information.

Application

We look forward to receiving your electronic application (cover letter, CV, proof of qualifications). Please submit it via e-mail by 06 February 2025, at the latest, to:

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